

Contractors Oil Storage Form

This form must be completed for any work that includes the use / storage of a stationary or portable container (other than motive power containers) greater or equal to 55 gallons in capacity that stores oil of any kind. The Contractor must complete this form and submit it to the Health Safety and Environmental Quality (HSEQ) before bringing oil tanks / containers onto the facility. Approval must be given prior to bringing tanks / containers onsite. If there is a desire or need to keep tanks onsite longer than 180 days, New York State PBS registration forms must be completed and submitted for review. Contractor may be required to provide additional insurance if the insurance provisions of the Contractor's underlying contract with NFTA do not provide for coverage for use/storage of a stationary or portable container for the storage of oil.

NFTA Information

Business Center (BC): _____ BC Director: _____

Department: _____ Department Manager: _____

On-site Staff in-charge of material: _____ Phone No.: _____

Contractor Information

Company Name: _____

Onsite Manager Name: _____ Onsite Manager Phone No.: _____

Project Information

Project Name: _____

Project No.: _____ Project Duration: _____

Dates tanks / container on site: _____ Dates tanks / containers will be off site: _____

Emergency procedures: In event of a spill, in addition to regulatory required reporting, notify your NFTA contact, NFTA HSEQ Environmental Engineer - Brian McDonald at C: **(585) 315-6095**, and if needed contact local fire departments at **911** or **(716) 633-6380 (BNIA Campus)**. Appropriate responses and notifications will be made. *ALL spills of oil products in any amount must be reported. The Contractor is required to maintain a sufficiently stocked spill kit at each tank / container or group of tanks / containers.*

Inspection of oil storage and handling areas: A monthly inspection shall be completed for each tank / container brought onsite. Monthly inspections will be conducted by the Contractor Onsite Manager or their designee and the NFTA reserves the right to inspect tanks / containers at any time. Deficiencies identified by Contractor Onsite Manager will be corrected within 48 hours. Inspections will be submitted to NFTA On-site Staff within 30 days of inspection.

Security: Secure and control access to oil handling, processing and storage areas; secure master flow and drain valves; prevent unauthorized access to starter controls on oil pumps; secure out-of-service and loading / unloading connections of oil pipelines; and if needed provide lighting to both prevent acts of vandalism and assist in the discovery of oil discharges.

Training: The contractor is responsible for training their personnel on the proper handling of oil products.

Complete the attached table by including each tank / container proposed to be brought onsite. An example is provided in row 1.

Contractor Certification: Contractor agrees to comply with all applicable regulatory requirements, this form, the terms and conditions of Contractor's underlying contract with NFTA and to correct any deficiencies noted. NFTA reserves the right to direct Contractor to remove the stationary or portable container at any time in its sole discretion.

Contractor Name and Title: _____

Date: _____

